

Potsdam Figure Skating Board Meeting
October 27, 2024

Attendance:

Lisa Cardinal, President
Cara Adams, Secretary
Emily Decker
Badra Rouhi

Bamby Cooper-Frank- VP
Cassie Hayes, Treasurer
Rochelle Bullock
Stephanie Barstow

Absent:

Sue Barrett

Agenda:

Meeting was called to order at 6:00pm at in the Board Room at Pine Street Arena.

Secretary Report-

Badra made a motion to approve the minutes from September 10, 2024 with the addition of playing music will account for 3 hours maximum.

Emily seconded the motion.

All in favor.

Motion carried.

Treasurer Report-

Bamby made a motion to approve the August 2024 Treasurer Report

Badra seconded the motion.

All in favor.

Motion carried.

Cara made a motion to approve the September 2024 Treasurer Report

Rochelle seconded the motion.

All in favor.

Motion carried.

Venmo Update-

Bamby set up the Venmo account for the Club. She needs a voided check to verify the account.

Cassie gave Bamby a voided check.

The Board agreed to wait for the smaller test session before utilizing the Venmo account for test sessions. The Board discuss when Venmo is accepted that the consumer would write skaters name and the event in the Memo.

House Keeping-

Compliance-

Sue- Needs background check

Mary- SafeSport

Cara- SafeSport

Coaches-

Karen needs to send in her Compliance and Liability Insurance.

Danielle needs to add Maxcy to her Liability Insurance.

Pine Street Renovation-

Renovation should start in 2025. Figure Skating might receive a new office and closet.

Logo-

The Logo font has been updated to have it look like an "L" instead of an "I" in Club. Board agreed to have Lisa pick up a frame for the Logo Poster.

Skater of the Week-

Rochelle has agreed to do the Skater of the Week for JR/SR Skaters.

Winter Skating-

LTS A Time- 68 Skaters

LTS B Time- 49 Skaters

JR Time- 15 Skaters

SR Time- 14 Skaters

Test Session- Sunday September 29th. In person testing- low level with one Judge. Virtual testing up to international tests.

Snowflake-

Hotel Contract has been received and rooms are the same price as last year at \$169 per night.

Judges- 9- Can do up to international on Saturday and Gold Tests on Sunday.

Medals- The Board approved Bamby to order new medals with the new logo. The Board reviewed four different fonts and approved font #3 for the medals.

Lisa will be meeting with Casey to discuss.

The Board agreed to offer a picture only and the video can be purchased directly from the photographer.

The Board agreed that the first event with picture will be \$90.00 and the other events will increase by \$5.00.

The Board set the maximum amount for the goodie bags is \$7.00 per goodie bag.

Cassie is going to write a letter to Walmart.

Badra is going to see if Kinney's will donate Water.

Emily is going to paint the Podium Black.

JR Snowflake-

Cara will work on the Announcement. Stephanie is going to train Badra in Accounting.

Ice Show-

Google Sheet will be made to send to the Coaches for their ideas for music for groups and soloists. The Board discussed splitting the JR group to pre-junior and juniors. This will be decided at a later date.

Private Coach Question-

Cara asked the Board what the protocol for someone to private coach. The Board agreed that the person would need to submit a resume and letter of interest. The Board would have to approve the person to be a private coach and make sure proper compliance is completed. Privates should be offered from Club Coaches and then go from there.

Show Committee-

All Board Members are interested in being involved in the Show Committee except Cassie. Sue was not in attendance.

Next Meeting at Pine Street Arena-

November 17th at 6:00pm

December 1st at 6:00pm

Badra made a motion to adjourn the meeting at 8:34pm.

Cara seconded the motion.

All in favor.

Motion carried.