

Potsdam Figure Skating Board Meeting
January 5, 2025

Attendance:

Lisa Cardinal, President
Cassie Hayes- Treasurer
Emily Decker
Rochelle Bullock
Sue Barrett

Bamby Cooper-Frank- VP
Cara Adams, Secretary
Badra Rouhi
Stephanie Barstow

Agenda:

Meeting was called to order at 6:00pm at in the Board Room at Pine Street Arena.

Secretary Report-

Bamby made a motion to approve the minutes from December 2024.

Emily seconded the motion.

All in favor.

Motion carried.

Treasurer Report-

Cassie went over the following Treasurer Reports.

Emily made a motion to approve the Treasurer Report for October 2024.

Rochelle seconded the motion.

All in favor.

Motion carried.

Cara made a motion to approve the Treasurer Report for November 2024.

Bamby seconded the motion.

All in favor.

Motion carried.

Full Snowflake Competition and Test Session Report will be reported at the February Meeting.

Housekeeping-

Lisa recognized the Board for the following accomplishments.

Skater Spotlight- Changing on Mondays

New Snowflake Medals with new logo

New table clothes with the new Club logo. Board approved another purchase of the runner.

Purchase of 4 new tables.

Made a new Podium and referee podium.

Update handbooks for both LTS and JR/SR.

Completed Bylaws.

Set up a Club Venmo Account

Set up a Club Amazon Business Account

Updated and tracking Club Volunteer Hours.

Gifted the Aides their gift cards based on aiding 5 or more times.

Need to complete the following-
Clean the Office
Send the Zero Tolerance to Parents
Get frame for new Logo.
Send Minutes to update Website

After Season things to complete-
Costume Closet
Put pictures in photo albums (could be used for Volunteer Hours)
Wall of Gold Medalists

Updated website? Is it a want or a need?

Lisa told the Board that they have done a great job!

Lisa reminded the Board that they sent Sympathy cards to two individuals.

LTS Update-

Bamby stated that the new groups started Friday. The kids will be receiving their report cards and badges. Ice Show groups will be adjusting.

January 13th is the Coaches meeting for the Ice Show.

4 Skaters will be moving up to B Time based on them passing.

Cara brought up the idea of looking into a longer LTS B Time or an additional time for the pre-junior skaters.

JR/SR Update-

Cara gave feedback on the long break around the Holidays. A few Coaches and Parents stated that the break was too long for the skaters because competitions are coming up. They suggest not doing the break that long and keeping the JR/SR time and leave it up to the skater/coaches if they attend or not.

Feedback on the LTS break was positive.

Cassie told the Board that her daughter will be moving up to Senior time because she is in 11th Grade and it was allowed in the past.

JR Snowflake-

The following stated that they would ask for the following donations.

Bamby- will ask Kinneys to donate water.

Cassie- will ask Walmart for a donation.

Cara- will ask Cassie at Northern Ice & Dance

Cassie stated that she will get the gifts for the Judges. The Board agreed on \$30.00 for the judges.

Dress Sale will be held before the JR Snowflake and during the event.

Cara will do an inventory on the Snowflake Shirts and will order more.

Steph will do the accounting and train Badra on how to do it.

Emily is going to invite Awl Jewelry to see if she wants to set up a table in the Warm Room. Cara will ask Cassie if she is interested in having a table during the Competition.

Board approved Lisa to purchase a new Music Box.

Rec. Committee-

The following Board members are interested in the being involved, Bamby, Cara, Badra & Lisa. Lisa is going to reach out to the Village.

Volunteer Hours-

Need to post the Volunteer Sheet.

The Board discussed the following for the consequence for not doing the hours. The fee is \$10.00 for each hour short.

After further discussion it was agreed that a JR/SR Parent/Skater should have 8 hours by March 1st, the remaining hours can be accomplished with the set up and clean-up of the ice show. If they have zero hours, then \$100.00 must be paid by March 15th or the skater will not be able to participate in Ice Show. If not paid by that date, then they will not be able to participate in the ice show or cannot register for the off season (Spring, Summer, Winter) until the fee is paid.

Ice Show Update-

Coaches meeting will be held on January 13th at 7:15.

Program- Karrie French

Designer- Board agreed with Erin Farrell who did the design last year.

Program Pictures- Badra will get a quote from Erin to do the pictures.

Program Pictures will be done February 24th from 6:00pm-8:00pm

Graduation Banner- Lisa will order, just waiting for one seniors picture.

Professional Photo- Lisa will reach out to the following.

McClusky

Varsity Sports

Lifetouch

Emily Marie Watson

Color Graphics

Video Ice Show- Bamby's sister

Lisa will be updating the Points spreadsheet for next meeting to review and decide on specials. Kate Ewy earned a solo in the Ice Show.

JR Skaters that have moved up and will be in the SR Program- Luxy & Shea

Dress Rehearsal- Saturday, March 22nd. Which is the same day as the Canton Ice Show. Will need to keep this in mind for the schedule for Karen and Synchro skaters.
Ogdensburg Ice Show is March 15th.

Senior Slide Show- Sue

Flowers for the Show- Steph

Senior Gifts- Cassie

Banquet- Tuesday, March 25h- Cara will reserve AAK Cafeteria

Spring School-

Will be held at Maxcy from tentative dates are April 1-May 3rd.

Test Session- May 4th

Ice Rental Price- \$180.00 per hour at Maxcy

Club plans to hold LTS and JR/SR Program.

Board Approved the Following Purchases-

Juv. Pin

Gold Medal Pin

Senior Posters

4 Pieces of Plexi Glass- to replace the broken pieces in the cases in Pine Street.

Christmas Trees

Items to Discuss at the Next Meeting-

Age or Maturity Requirement for LTS to move to JR Time

Age Requirement for JR Coaches (under 18 years old)

Coach Requirements-

Private Lesson Coaches to give back to the club. The Board agreed at a previous meeting, 2 hours for the Ice Show.

Guest Coaches- Russell and Paul are excluded.

Cassie is going to look up to see what the Club paid Michael last year.

The Board discussed a special circumstance for a reimbursement, but some of the Board Members felt other options should be explored.

Next Meeting-

Meetings are held the first Sunday of the month at 6:00pm during Winter season.

Steph made a motion to adjourn the meeting at 8:59pm.

Badra seconded the motion.

All in favor.

Motion carried.