

Potsdam Figure Skating Board Meeting
February 2, 2025

Attendance:

Lisa Cardinal, President
Cassie Hayes- Treasurer
Emily Decker
Rochelle Bullock

Bamby Cooper-Frank- VP
Cara Adams, Secretary
Badra Rouhi

Absent:

Sue Barrett

Stephanie Barstow

Agenda:

Meeting was called to order at 6:06pm at in the Board Room at Pine Street Arena.

Secretary Report-

Bamby made a motion to approve the minutes from January 5, 2025.

Badra seconded the motion.

All in favor.

Motion carried.

Treasurer Report-

Cassie stated that Coaches should be sending their coaching bill monthly with date and amount of time. Cassie will send Cara a template to send to the coaches.

Bamby made a motion to approve the Treasurer Report for December 2024.

Emily seconded the motion.

All in favor.

Motion carried.

LTS Update-

Bamby the following update on the Learn to Skate.

- Costumes for the Ice Show have been ordered.
- 9 skaters with balances
- No complaints.
- Gained a new skater in January.

JR/SR Update-

If a skater does not skate in the Ice Show the \$35.00 costume fee that was paid at the beginning of the season does not get reimbursed.

Cara gave an updated on the JR/SR-

- 6 skaters with balances.

Lisa stated that the Board needs to review a concussion policy/hit head policy.

Barda will look into the SafeSport and send it to the Board.

Empire picture and celebration will be held on Monday, February 3 with hanging of the Senior Banners right after.

Ice Show-

Pictures for Program and Program Design estimate.

Erin Ferral-

Photography & editing- \$100.00 (2 hours)

Ticket Design- \$22.00 an hour- approximately \$55.00

Program Design- \$22.00 an hour- approximately \$660.00 (30 hours)

Erin underestimated the price last year.

Cassie made a motion to contact with Erin Ferral for the pictures, editing, ticket and program design.

Emily seconded the motion.

All in favor.

Badra abstained

Motion carried.

Pictures for the Dress Rehearsal-

Rochelle shared a photographer's picture form with the board. Rochelle is going to ask her if there is a cost for her time?

Lisa will follow up with the other photographers that the Board discussed at the last meeting.

Announcer- Michael is available.

Videoaughter- Bamby's sister is available.

Senior Gifts- Lisa has heard back from 2 out of 3 seniors.

Abby- wants a Collegiate Membership

Paige- wants a Collegiate Membership

Kamryn- have not heard back but will follow up.

Board is going to review the Senior Gift Policy.

Senior Slideshow- Sue has reached out to the Senior Parents- has not received anything back.

Show Committee-

Parents- Karla Smith & Karrie French

Show Committee Meeting is scheduled for 2/10 at 7:30pm. Bamby will send out an email to the committee.

Spring School-

Starts March 31st and goes until May 3rd.

The Club will hold JR and SR times and Learn to Skate.

Cara read an email with the Board from a Coach with their concerns.

Summer School-

July 14th-August 19th at Cheel Arena.

Lisa shared an email with information from Clarkson regarding times that are available.

Monday & Wednesday- 7:15pm-8:45pm
9:00pm- 10:00pm

Tuesday & Thursday- 7:15pm-8:45pm
9:00pm- 10:30pm

July 30 & 31- Prospect Camp is being held, times would be different.

Wednesday 30th- 7:45pm-8:45pm
9:00pm- 10:30pm

Thursday 31st- 7:15pm-8:45pm
9:00pm- 10:30pm

Bryan Jones Clinic has taken the earlier spots.

The Board agreed that Lisa should ask Clarkson for earlier times on Monday and Wednesday for LTS and if the Monday and Wednesday could go to 10:30pm.

Locker Room SafeSport-

Cara will send out a reminder to the Coaches about the Locker Room SafeSport.

Specials-

The Board reviewed the Points. Based on the number of Seniors and skaters that have achieved Solos for a total of 8 soloist. There will be no specials this year. The Board reviewed the Handbook and made a note to update the Handbook for next season to state possible no specials will be given.

JR Snowflake-

Cassie made a motion to reimburse a Potsdam Figure Skating Club member that was unable to compete in the JR Snowflake due to being sick. She was registered in two events. Bamby seconded the motion.
All voted in favor

Cara will send the information to Cassie for her to cut the check.
Motion carried.

Cara told the Board that the Village of Potsdam will be giving the Club \$450.00 from the Concession Stand. They will only be taking reimbursement for the fries and candy that was sold in the amount of \$82.00. Cara will be going to the Village Office to pick up the money and will give it to Lisa when she receives it.

Next Meeting-

JR Snowflake Report

Snowflake Report for Competition & Test Session

Points- Value on International Dances

Snowflake 2026- Maxcy vs Cheel- 1st or 2nd Week of December

JR Snowflake- When to have it based on feedback received from Watertown coaches being the week before Empires.

Next Meeting-

Next meeting will be held Tuesday, March 4th at 6:15pm in the Board Room at Pine Street.

Badra made a motion to adjourn the meeting at 9:04pm.

Bamby seconded the motion.

All in favor.

Motion carried.