

Potsdam Figure Skating Board Meeting  
February 26, 2023

Attendance:

Lisa Cardinal, President  
Cara Adams, Secretary  
Carolyn Zanta  
Badra Rouhi

Bamby Frank-Cooper, Vice President  
Cassie Hayes, Treasurer  
Sue Barrett

Absent: Christy Scheening & Stephanie Barstow

**Agenda:**

Meeting was called to order at 6:36pm in person located at Pine Street Arena in the Board Room.

**Secretary Report –**

Motion to approve the January 8, 2023 minutes by: Sue

Seconded by: Bamby

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

Motion to approve the February 14, 2023 minutes by: Badra

Seconded by: Sue

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

**Treasurer Report –**

The Treasurer Report was not completed. Tabled for the next meeting.

**Spring School-**

Spring School will need to be at two locations due to SUNY Potsdam closing the first weekend in April.

SUNY Potsdam Ice Rate- \$125.00 per hour

Louisville Arena Ice Rate- \$110.00 per hour

Lisa reviewed the following:

Week #1:

Mon 3/20 at Maxcy 8-9:30 Seniors

Tues 3/21 at Maxcy 6:45 – 8:15 Juniors

Wed 3/22 at Maxcy 6:45 – 8:15 Seniors

Thurs 3/23 at Maxcy 6:45 – 8:15 Juniors

Fri 3/24 at Louisville 6-7 Juniors and 7-8

Saturday if we want: 3/25 at Louisville 11:45 – 12:45 juniors and 12:45 – 1:45 Seniors

#### Week #2

Mon 3/27 at Maxcy 8-930 seniors

Tues 3/28 at Maxcy 6:45 – 8:15 juniors

Wed 3/29 at Maxcy 6:45 – 8:15 seniors

Thurs 3/30 at Maxcy 7- 8:30 juniors

Fri 3/31 at Louisville 6-7 juniors and 7-8 seniors

Saturday if we want: 4/1 at Louisville 1 – 1:45 juniors and 1:45 – 2:45 seniors

#### Week #3

Maxcy is now closed so all we have is what Louisville has to offer. This is a light week.

Mon 4/3 at Louisville 7:30 – 9 Seniors

Fri 4/7 at Louisville 6-8:30 Juniors

Sat 4/8 at Louisville 5:30 -6:30 juniors and 6:15 – 7:20 seniors (yes there is an overlap)

#### Week #4

Monday, Tuesday, Wednesday and Thursday at Louisville 7-8 juniors and 8-9 seniors

I reserved 4 hours of ice on the 15<sup>th</sup> and 16<sup>th</sup> depending on when Jill can get judges

Cassie made a suggestion to fill week 3 with an Off Ice/Stretching Class. She suggested asking Danielle Grant. Cara agreed that this would be a good idea.

Bamby stated that this would be a package only for Spring School with the cost approximately \$175.00. The Board agreed to allow split packages.

The Board agreed to the following for Priority Dance lessons.

- Priority- 1) Potsdam Club Member- Full Package
- 2) Potsdam Club Member- Split Package
- 3) Other Club Member- Full Package
- 4) Other Club Member- Split Package
- 5) Guest Skater- if time permits

#### **Banquet-**

Cara will reserve the AAK Cafeteria for April 19th or 20th at 6:00pm. Cara will request regular tables & chairs, along with the lunch tables, microphone and smart tv.

Cassie has agreed to do the picture slide show.

Price will be \$5.00 for everyone. Skaters will be free.

Food: Pizza, salad and soda. Cara is going to ask Stewarts for a Sundae donation.

Cassie has agreed to get the gifts for the Coaches for \$50.00 each. The Board agreed that the Aides that helped towards the end of the season will be recognized.

### **Learn to Skate Competition-**

Update: 10 Registered with 29 Starts

Lisa asked if all old shirts should be sold which would include old Snowflake Shirts.

The Board agreed that the older shirts would be \$5.00 and the new shirts would be \$20.00.

Picture Frame- Use the frame from the Snowflake Competition

The Board agreed to use up the medals they currently have.

### **Ice Show-**

Program Ads- Christy is taking care. Lisa will do the thank you cards.

Tickets- \$6.00 Adults

\$3.00 Kids/Seniors

5 and under are free

Tickets will be pre-sale and the Board agreed to order the same amount of tickets as last year.

Learn to Skate- Bamby stated that she is working on getting parents for the LTS Groups.

Badra said that she will collect the costumes the night of the ice show.

Junior Group Parents- Cara and Badra

Senior Group- All the parents are helping

The Board discussed the Junior and Senior costumes. They reviewed what the parents had ordered. The board agreed to purchase the costumes that are not purchased from the parents.

Cassie made a motion to purchase the leftover costumes from the Junior and Senior Groups.

Carolyn seconded the motion

All Voted in Favor. Motion carries.

Specials- Letters have been handed out to the skaters.

Personal Ads- Due by March 3rd

Gift for Graduating Senior- After further discussion the Board agreed to purchase a Collegiate Membership or equal value (\$77) and a bouquet of flowers.

Flowers-

Board Agreed to the following:

Coaches- Single Carnation

Soloist- Bouquet of Flowers

Graduating Senior- Bouquet of Flowers

Aides- Single Carnation

Specials- Flowers

Lisa will contact The Village Florist. Stephanie stated that she would order the flowers via email.

Lisa informed the Board that they can start setting up at 7:00am on the day of the show. Clarkson will be charging for the ice show not for the tear down and take down. Extra Locker room charge is \$150.00. If the locker rooms are not clean they will charge up to \$300.00.

Lisa stated that she will be backstage. Badra agreed to be the runner and collect the costumes at the end of the show.

Decorations- Bamby and Cara discussed their vision for the curtain and the lobby. Cara agreed to decorate the photo frame. The Board agreed to spend \$500.00 for decorations.

Dress Rehearsal- Will run from 11:30-4:30 on Sunday, March 12th.

Recognize- Gold Medalist and Juvenile Freestyle. Lisa will order the pin and medals. The Club buys the medals and the parents buy the jacket.

**Next Meeting-** Lisa stated that there will be a Board meeting on Sunday, March 5th or Thursday, March 9th. Lisa will send an email.

Sue asked about the financial records that were requested back in October. That way a budget can be created and to see where the deficit was last year. Documents will be shared with the Board.

Sue made a motion to adjourn the meeting at 10:45pm

Seconded by: Badra

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

