

Potsdam Figure Skating Board Meeting  
February 4, 2024

Attendance:

Lisa Cardinal, President  
Cara Adams, Secretary  
Stephanie Barstow  
Badra Rouhi

Bamby Cooper- Frank, Vice President  
Christy Scheening  
Rochelle Bullock

Missing: Sue Barrett & Cassie Hayes

Agenda:

Meeting was called to order at 6:00pm in the Board Room at Pine Street Arena.

Ice Show-

Groups:

14 LTS Groups  
1 JR Group  
1 SR  
1 Collegiate  
3 Synchro Teams  
6 Soloist  
Production Number

Specials:

Board agreed on two duets based on the points. Lisa will hand the letters out to the duets and soloist.

Program:

Karrie and Carolyn have told Lisa that they would help with the program. Badra is going to reach out to her contact to see if she would be interested creating the program. The Board agreed to have Stubs Printing print the program based on cost and quality.

Ads:

Christy stated that she will handle the ads.

Program Pictures:

Shawn Roberts has offered to do the photos. Pictures will be done on Monday, February 26<sup>th</sup>.

Professional Photos will be taken at dress rehearsal.

Board discussed choosing a new photographer:

- 1.) Trudell- Lisa will reach out
- 2.) Jen McClusky

- 3.) Meredith
- 4.) Crystal Snyder

Dress Rehearsal-

March 17<sup>th</sup> at Cheel. Lisa will be speaking with Logan to come up with plan b if it needs to be rescheduled due to Clarkson Men's Hockey.

Production-

Ice time will be booked by Lisa with Trey.

Videographer-

Board agreed to ask the same videographer but with the request that the video will be taken from ice level.

Coach Payment for Ice Show Practice-

2 hour Production plus 15 mins for dress rehearsal  
JR & SR get 2 hours practice

JR will be coached by Karen and SR will be coached by Danielle.

Production-

Board discussed the production number to include pre-junior and up. Danielle and Karen will be in charge of the attendance policy.

Senior Video-

Lisa stated Sue will do the Senior Video for the graduation seniors to be on Facebook.

Announcing-

Lisa stated that Michael was not available to announce due to the Malone Show. Cara thought the show was changed. Lisa reached out to Michael during the meeting. The Board discussed other options in case Michael was not available.

The Board agreed to ask Paul Wylie to Announce at the show and came up with a price up to \$800.00 based travel (3 hours round trip) and show (3 hours). The Board discussed if Michael was available to have Paul and Michael work together on doing the announcing.

During the discussion Michael texted Lisa back to let her know that he is available to announce at the show.

Banquet-

Cara will book the AAK Cafeteria and request the insurance. Banquet will be held March 26<sup>th</sup> at 6:00pm.

Spring School-

Board reviewed the Spring School sheet.  
Russell will be coming on Saturdays.

Board agreed that Paul Wylie lessons should be handled the same one Russell is handled.  
PFSC skaters first priority.

Spring School will be held for 5 weeks at Maxcy, cost of ice is \$150.00 per hour. Package includes 5 days a week.

Virtual testing will be held on May 4<sup>th</sup> from 9:00am-1:00pm.

Summer School-

5 week program- will start July 17<sup>th</sup> and be the same as last year.

Snowflake-

Lisa asked the Board to think about where they would like to hold the Snowflake next year, Cheel or Maxcy and when. This will be discussed at the next Board Meeting.

JR Snowflake-

Board agreed to continue to hold it end of January. Cara did a recap on Volunteering and the changes for next year. Having a signup to only have two runners at a time. Putting the accountant upstairs in the Board Room and having meal tickets for the volunteers to make it easier on the people volunteering in the snack bar. Cara heard from another Club that they would like to have a real judge on the panel.

Clinics with Paul-

LTS Clinic  
JR/SR Clinic  
Coaches Clinic

Clinic will be held on February 25 at Pine Street- ½ hour off ice and 1 hour on ice with Paul.  
Clinic will be for LTS to Pre Free/Moves.

Board agreed that a Clinic should be held in the Summer for JR/SR skaters- Pre-Preliminary and above.

Lisa stated that she reached out to the coaches to see if they were interested in a Coaches Clinic.

Next Meeting: March 3<sup>rd</sup> at 6:00pm.

**Steph made a motion to adjourn the meeting at 8:34pm.**

**Badra seconded the motion.**

**All voted in favor.**

**Motion carries.**