

Potsdam Figure Skating Board Meeting  
December 3, 2023

Attendance:

Lisa Cardinal, President  
Cara Adams, Secretary  
Badra Rouhi

Bamby Frank-Cooper, Vice President  
Cassie Hayes, Treasurer  
Rochelle Bullock

Absent:

Stephanie Barstow  
Christy Scheening

Sue Barrett

Agenda:

Meeting was called to order at 6:03pm located in the Conference Room at Pine Street Arena.

**Secretary Report –**

November meeting to be updated stating that Lisa will handle the Seniors. Bradley is not a graduating senior this year.

Motion to approve the November 4, 2023 Minutes: Cassie

Seconded by: Badra

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

**Treasurer Report-**

December Treasurer Report Tabled- not completed since bank statements have not been received.

July Treasurer's Report-

Walmart charge of \$72.32 was for a printer cartridge for Cassie's printer.

Motion to approve the July 2023 Treasurers Report: Badra

Seconded by: Bamby

All in Favor (Aye): All

Any opposed (Nay): None

Motion carries

2022 taxes have been signed and submitted.

2022 revenue- \$111,564

2022 expenses (until March 2023)- \$107,512

Net profit- \$4,053

**Housekeeping-**

Rochelle and Cassie are not in compliance.

**Old Business from October Minutes-**

- Michael still owes for the Ice Show Ad. Christy was going to follow up.
- A couple of show photos are still left to be picked up.

- Correction to discussion during the JR SR Meeting.
  - When fire alarm at Clarkson goes off. People upstairs should go to the nearest exit and people downstairs should go out the zamboni exit.

#### **LTS Update-**

Going well there has been a few injuries.

#### **JR/SR Update-**

Going well, there has not been any issues.

#### **Dress Exchange-**

First dress exchange went well and the extra t-shirts were sold for \$26.00.

Next dress exchange will be held on December 11<sup>th</sup>.

#### **Coaches Christmas Gifts-**

Board agreed on \$25.00 gifts for the staff coaches.

#### **Logo-**

Cara is going to send to the JR/SR membership to vote.

#### **Website-**

No update. Rochelle would like to be involved.

#### **Snowflake Update-**

73 Skaters and 178 Starts.

Northern Ice & Dance are going to set up.

Skate exchange to be set up at registration.

Concession stand will be open an hour after the event starts.

Tentative schedule- start at 8:00am and finish at 6:00pm.

Charge for the judges room is \$500.00.

Ice fee- \$125.00 an hour

Glass can be removed but would need to pay the overtime- \$300.00. Board agreed not to remove the glass due to the cost.

PACES will be catering the food for the judges.

#### **Test Session-**

Start at 9:15am. Badra will play music and Cara will announce.

**JR Snowflake-**

Board decided to go up to pre-preliminary. Cara will work on the sanction.

**Zero Tolerance Policy-**

Google doc will be sent out to the membership.

**Test Sessions-**

OFA will be holding a virtual test session in January.

Canton will be holding a test session in February.

**Clinics-**

Paul Wylie is willing to do a clinic in January amount is \$2,000.00. Lisa is waiting to receive a response from SUNY Potsdam with availability.

Paul is willing to come up and do private lessons on Wednesday for JR/SR skaters. Paul will be sending his rates.

Lisa is working on a Learn to Skate Clinic.

Next Board meeting will be January 7th at 6:00pm.

Motion to adjourn at 8:52pm: Badra

Seconded by: Cassie

All in Favor (Aye): All

Any opposed (nay): None

Motion carries