

Potsdam Figure Skating Board Meeting
December 1, 2024

Attendance:

Lisa Cardinal, President
Cara Adams, Secretary
Rochelle Bullock

Bamby Cooper-Frank- VP
Emily Decker

Absent:

Sue Barrett
Cassie Hayes, Treasurer

Stephanie Barstow
Badra Rouhi

Agenda:

Meeting was called to order at 6:03pm at in the Board Room at Pine Street Arena.

Secretary Report-

Bamby made a motion to approve the minutes from November 2024.
Emily seconded the motion.
All in favor.
Motion carried.

Treasurer Report-

No Treasurer Report this month.

Lisa received the replacement check from SeaComm

LTS Update-

Lisa is going to try to get extra ice time from 7:30pm-8:00pm for LTS Skaters that would like to compete in the JR Snowflake.

Testing has started. No other updates.

JR/SR Update-

No updates.

Housekeeping-

Volunteer Hours- Emily will create the chart to keep track.

Donation- Youth Bureau Grant for \$5,130 for the 2025 Program year. Lisa will follow up with Badra.

Bylaws- According to page 10 of the Bylaws. Six board members need to approve the bylaws which have already been done. Lisa will send to Michael to put them on the Website.

Village Committee- Lisa stated that she spoke with Trey about the Recreation Committes.

The person on the Committee does not have to be a Village residence.

There will be two different Committees. One would be the Recreation Board who will meet during the day and a Special Committee for the Renovations. They will meet the beginning of the year and will meet a couple of times.

Lisa asked who was interested on being on the Committee. Lisa, Cara and Bamby stated they were interested. They thought maybe Badra would be interested too.

Coach Complaint-

Cara read an email that was received from a Coach about the skating break between the holidays. The date that was mentioned in the email was Monday, December 30, 2024.

The Board discussed the break was something they wanted to try this year due to the Holidays falling in the middle of the week plus with Cheel being closed. Pine Street will be closed on January 1, 2025.

Snowflake Competition-

Currently 95 skaters are registered with 210 starts.

Lisa still has not received any updates from Maxcy.

Vendor- Awl Journals and Northern Ice and Dance (maybe). Cara reached out to Cassie during the meeting to invite her to the Competition.

Gift Bags-

Cara will be doing the gift bags.

Badra has asked from a donation of water from Kinneys.

Cassie was supposed to ask for a donation from Walmart

Northern Ice & Dance will be donating a skating ornament.

Great Northern Printing is doing the Snowflake T-Shirts. Board agreed to sell them for \$20.00. Emily will print out the QR code for Venmo.

Announcing/Music- Michael

Lisa will ask Badra if she could bring a computer for registration and will reach out to Sue to see if she can bring her trees for decorations.

Medals- Should be received the first week in December.

JR Snowflake Medals-

Medal Count

Medals that have the snowflake ribbons and blue sparkles

Bronze- 55

Silver- 15

Gold- 2

Plain Ribbons

Bronze- 27

Silver- 14

Gold 12

Lisa stated that there were more medals in the Office. They will find the medals and count them. Bamby will reach out to the company that is making the Snowflake Medals to get a quote. Lisa will reach out to the guy that did the medals before, but he is not great at responding.

The new podium has been completed.

Lisa asked the Board if the Club could purchase 4 tables to fit in the space for the judges at Maxcy. The tables have to be 5-foot tables by 25 inches. They can be purchased at Walmart for \$44.98 a piece.

Cara made a motion to approve the purchase of 4 tables.
Emily seconded the motion.
All in favor.
Motion carried.

Cara made a motion to approve Lisa to purchase a floor mirror, candy for judges, tissue boxes and any other supplies that are needed for Snowflake.
Bamby seconded the motion.
All in favor.
Motion carried.

Lisa is going to ask Cassie to pick up donuts, coffee and water for the Coaches Room. Emily is going to bring her Keurig to be used.

Cara will send out the Volunteer Sheet to the JR/SR parents.

Lisa is going to order the Team Trophy from Mike's Trophy, the point poster and master schedule from UPS Store.

Lisa is going to ask Stephanie to pick up the Judges Gifts.

JR Snowflake-

Cara stated that Sanction has been received but will send out the registration in EntryEze after Snowflake.

Show Committee Meeting-

Meeting will be held the first or second week after Snowflake.

Next Meeting-

January 5th 6:00pm at Pine Street Arena.

Meetings are held the first Sunday of the month during Winter season.

Emily made a motion to adjourn the meeting at 7:47pm.
Cara seconded the motion.
All in favor.
Motion carried.