

Potsdam Figure Skating Board Meeting  
August 8, 2024

Attendance:

Lisa Cardinal, President  
Cara Adams, Secretary  
Rochelle Bullock  
Badra Rouhi

Bamby Cooper-Frank- VP  
Emily Decker  
Sue Barrett

Absent:

Stephanie Barstow

Cassie Hayes, Treasurer

Agenda:

Meeting was called to order at 6:54pm at Lisa Cardinal's House.

**Secretary Report-**

Emily made a motion to approve the minutes from May 23, 2024.

Rochelle seconded the motion.

All in favor.

Motion carried.

**Treasurer Report-**

No report

**Housekeeping:**

**Outstanding Bills-**

Winter Season- One outstanding LTS B balance of approximately \$280.00. Board discussed having Cassie reach out to the parents for payment.

Spring Season- No outstanding balances.

Summer Season-

LTS- 1 outstanding balance of \$244.00

JR- 2 outstanding balance (\$92 and \$119)

Reminder invoices has been sent.

**Thank you-**

Lisa passed around the thank you card and pictures that were sent from the skaters that attending State Games of America.

Lisa shared with the Board a Thank you card from the parents of Jane Lu's family and shared the basket of goodies with the Board.

The JR/SR and Coaches at Summer School signed a Get Well card and sent it to Danielle Grant.

Seacomm Check for the add in the Ice Show was not cashed in the time frame, so was returned to the club. Lisa was going to discuss with Seacomm.

### **Compliance-**

Everyone should check their background and SafeSport. Everyone should be compliant.

### **Summer Test Session Update-**

Test session will be held on August 17<sup>th</sup> have ice from 8:00am-2:00pm. Bamby will create the schedule. Testers only ice will be held before. 13 low level in person tests and 19 virtual tests. Skaters will only get two tries to complete the virtual test.

Bamby will pick up the gift basket for the judge.

### **Fall School Update-**

The Schedule with Cheel is all set.

JR/SR- 5 Week Season at Cheel

Runs from- Sunday, August 25- September, September 28<sup>th</sup>

Test Session- Sunday, September 29<sup>th</sup>- at this time it will be low level in person and virtual for the high level,

Registration will be going out soon!!

Schedule as followed-

#### **1st Week-**

Sunday-

JR Time- 1:15-2:30pm

SR Time- 2:45-4:00pm

Wednesday-

JR/SR Time- 7:45pm-8:45pm

Thursday-

JR Time- 7:15-8:30

SR Time- 8:45-10:00

Friday-

JR/SR Time- 8:00-9:30pm

Saturday-

Session 1- 8:00-9:45am

Session 2- 10:00-11:45am

#### **2nd-3rd Week**

Sunday-

JR Time- 3:30-4:45pm

SR Time-5:00-6:15pm

Wednesday-

JR/SR Time- 7:45pm-8:45pm

Thursday-  
JR Time- 7:15-8:30  
SR Time- 8:45-10:00

Friday-  
JR/SR Time- 8:00-9:30pm

Saturday-  
Session 1- 8:00-9:45am  
Session 2- 10:00-11:45am

**4th Week**

Sunday-  
JR Time- 3:30-4:45pm  
SR Time-5:00-6:15pm

Wednesday-  
NO ICE due to the Career Fair

Thursday-  
NO Ice due to the Career Fair

Friday-  
JR/SR Time- 8:00-9:30pm

Saturday-  
Session 1- 7:45am-9:30am  
Session 2- 9:45am-11:30am

**5th Week**

Sunday-  
JR Time- 3:30-4:45pm  
SR Time-5:00-6:15pm

Wednesday-  
JR/SR Time- 7:45pm-8:45pm

Thursday-  
JR Time- 7:15-8:30  
SR Time- 8:45-10:00

Friday-  
JR/SR Time- 5:30-6:45pm

Saturday-  
Session 1- 8:00-9:45am  
Session 2- 10:00-11:45am

## **Sunday- TEST SESSION**

### **Learn to Skate- Fall School**

Will be held at Maxcy. SUNY Potsdam has only given dates for 3 weeks, Lisa is waiting on what is available the 4th week.

As of right now it is a 3 week program but hoping for a 4 week program.

Starts- September 8th

1st Week-

Sunday- 12:00-1:30pm

Friday- 5:15-6:45pm

2nd Week-

Sunday- 9:00-10:30

Friday- 5:15-6:45pm

3rd Week-

Sunday- 2:00-3:15pm

Friday- 5:15-6:45pm

Stay tuned for the 4th week.

### **Winter School:**

LTS/JR/SR- Starting- Monday, October 21st at Pine Street.

The Board discussed Wednesdays for JR & SR are going to continue to stay SR Time- 3:00-4:45 and JR time- 4:45-6:00pm. If a skater needs a special request, please have them document it on the application or contact Cara.

### **Volunteer Hours-**

The Board discussed keeping the hours at 10 hours, having music signups and allowing playing music to count towards the Volunteer hours. This will be discussed further at the next meeting.

### **Handbook & Zero Tolerance-**

Badra will handle sending this out with a google signature.

### **Breaks-**

The Board discussed taking a week break during the winter season. This week might be in December. This will be decided at the next meeting in September.

### **Consignment/Dress Exchange-**

Hold at the beginning of the Winter Season.

### **Venmo-**

Board discussed accepting Venmo. All the Board members spoke in favor of allowing Venmo. Bamby is going to look into the Venmo fees and look at the reports. Venmo is owned by PayPal. Tabled for a decision at the next Board Meeting.

**Snowflake Date -**

Snowflake- December 7th- Competition

December 8th- Test Session

Location- Maxcy

**Clothing Merch-**

Cara will work with Randy on creating an online store.

**JR Snowflake-**

The Board discussed dates and tentatively picked January 25<sup>th</sup>. Lisa is going to check with Trey.

**Ice Show-**

Dress Rehearsal- March 22<sup>nd</sup>

Ice Show- March 23<sup>rd</sup>

Badra made a motion to hold the dress rehearsal on March 22<sup>nd</sup> and Ice Show March 23<sup>rd</sup>.

Cara seconded the motion.

All in favor.

Motion carried.

Next Meeting is September 10th at 6:00pm at Lisa's House.

Sue made a motion to adjourn the meeting at 9:40pm.

Badra seconded the motion.

All in favor.

Motion carried.