

Potsdam Figure Skating Board Meeting
March 3, 2024

Attendance:

Lisa Cardinal, President
Cara Adams, Secretary
Stephanie Barstow
Badra Rouhi

Cassie Hayes, Treasurer
Christy Scheening
Rochelle Bullock
Sue Barrett

Missing: Bamby Cooper-Frank, Vice President

Agenda:

Meeting was called to order at 6:00pm in the Board Room at Pine Street Arena.

Secretary Report:

Cassie made a motion to approve the January Minutes.
Badra seconded the motion.
All voted in favor.
Motion carries.

Badra made a motion to approve the February Minutes.
Christy seconded the motion.
All voted in favor.
Motion carries.

Treasurer Report:

Cara made a motion to approve the November Treasurer Report
Badra seconded the motion.
All voted in favor.
Motion carries.

Rochelle made a motion to approve the December Treasurer Report
Cara seconded the motion.
All voted in favor.
Motion carries.

Cassie will have the January and February Report at the next meeting. Badra will have the completed Snowflake Report at the next meeting to discuss.

Old Business:

Safe Sport/Background Check- Cassie and Christy completed. Christy has not.

Website:

Cassie and Badra have not connected. Board discussed having a conversation with Michael regarding the website. Issue is that no one on the board has access to the website. Lisa will speak with Michael.

Ice Show-

Board discussed the following for the upcoming ice show.

Program- Pictures were done on 2/26/24. Pictures have been sent to Karrie and Erin (person doing the program). Cara asked if we could see the cover/colors to help with inspiration for decorating the curtain and entry way.

Business Ads/Patrons & Personal Ads- Deadline is March 8th

Ice Show Tickets - Prices/Colored tickets/etc- Two different colors one for adults and one for kids/seniors. Stubs will print the tickets. Tickets will need to be sent and printed ASAP. Deadline for the program for printed and delivered is March 21st. Badra is going to have Erin call to find out when Stubs need the program by.

Board set the follow amounts for the tickets.

Board members do not have to pay.

Adults- \$6.00

Child (6-12) & Seniors- \$3.00

5 and under- Free

Pre-Sale (SLFSC)- Lisa discussed the presale options that SLFSC has. Board agreed to look into this for next year.

Flowers- Steph is getting the flowers.

Senior Gifts - review policy- Policy that was approved by the Board. States that the Senior will be asked if they wanted a collegiate membership. If so they will receive the membership and a \$60.00 gift. If the skate does not want a collegiate membership they would get a gift no greater than \$160.00 (cost of the membership and gift).

Lisa will check with the Senior's to see if they would like the collegiate membership.

Board discussed re-visting this policy.

Cassie will pick up the gifts for the Seniors.

Dress Rehearsal- All set. Schedule will be posted.

Professional Photographer- Christy is waiting for the updated flier, once receive will be sent out.

Videographer- Unfortunately, the videographer is not able to do it. Lisa has reached out to others, but they are not available. Lisa will check with Rob.

Senior Video for FB week of show- Sue is working on the video. This will be posted on facebook week of show.

Costumes LTS, Jr, Sr. Collegiate, Production- Bamby gave the update on the costumes. LTS costumes have all been ordered. Need to order two more for a different size.

JR Costumes- have been ordered and will be in that week.

SR Costumes- will be reimbursed since they were ordered by the skaters.

Collegiate Group- Lisa is going to check with them.

Bin will be brought for costumes that a skater does not want to keep.

Props for show numbers- All set

Props for Curtin- Cara is handling.

Lobby Decorations- Bamby is handling.

Spruce up our Frame for photos- Cara will update the frame.

Soloist boards (display on easel or table so we can choose a size)- Lisa will pick up the boards.

50/50 Raffle - are we doing?- Board agreed to do a 50/50 at registration.

MC/Announcing- Lisa spoke with Paul. Michael will be doing the announcing this year.

Back Stage – Curtain- Lisa

Back Stage - Locker Rooms (lining up groups)- Badra

Costume Collection - YAY!! One less job this year 😊- Bin will be set up for any costumes not wanted.

Banquet Updates-

Date & Time- March 26th at 6:00pm at AAK Cafeteria

Insurance- All set

Price for non-skater- Board set the amount for \$7.00

Food/Beverage- Board decided on round pizzas not sheet pizzas and salad. Cassie will pick up the plates and beverages.

Dessert- Bamby will order the cake. Cara will request a donation for ice cream from Stewarts.

Elections - who is returning, who is up for renewal-
The following were up for re-election
Lisa- running again
Cassie- running again
Rochelle- running again

2026 Election-
Bamby- Wants to run again
Cara- Wants to run again

Christy will be resigning at the banquet. This opens up a one year seat.

2025 Elections-
Badra- Yes
Steph- Yes
Sue- will be done in 2025.

LTS - certificates and what else- Board agreed that the skater will pick a prize.

Jr/Sr - test certificates and what else- Board agreed to give the JR/SR/Collegiate skaters a printed picture of the ice show group in a frame.

Medalist pins- Pins will be given to Madeline, Charlie and Saadhika – JV Pin
Saadhika, Autumn, Dillyn and Reagan- Gold Medal Pin

Pins will be given at the banquet.

Staff Coach gifts- Cassie will pick up- \$50.00 amount.

Reveal New Logo- New Logo will be revealed at the banquet.

Reveal Ice Show theme for next year- The board discussed the following themes.
Weather/seasons on ice
Out of this World
Community Businesses- Songs that represent the businesses around the community.

Spring School Update-

5 weeks program begins April 1, 2024 at Maxcy.

All programs are full with JR Sessions at 27 skaters and SR Sessions at 23 skaters. Saturdays are full with 22 skaters on the 1st session and 23 skaters on the 2nd session.

Test Date May 4 – Virtual

Guest Coaches: Russell, Paul, Jeff. Russell will be coming and Lisa will be working with Paul. The Board did not believe Jeff would be coming to Spring School.

Summer School Update-

Starts July 17th at Cheel

Reserve ice a few days before and rent to those attending State Games of America- Lisa asked for the number of skaters will be going and to thing about fundraising.

Locker Room Privileges- Board discussed and agreed to allow the skaters to go back to the locker rooms

Snowflake 2024 - Cheel or Maxcy-

The Board discussed having Snowflake at Maxcy. Lisa is going to book.

Junior Snowflake 2025 -

Cara suggested the last week in January but will watch to see when Watertown will host their competition and if they will go back to that weekend.

Clinic Updates-

Lisa informed the Board that the club lost the ice cost of \$95.00 for the Clinic Held. She is going to see if Northern Ice Counsel could cover the cost.

Next Meeting: April 14th at 6:00pm. Changed due to Spring Break.