

Potsdam Figure Skating Board Meeting
October 3, 2022

Attendance:

Lisa Cardinal, President
Cara Adams, Secretary
Badra Rouhi
Carolyn Zanta

Bamby Frank-Cooper, Vice President
Cassie Hayes, Treasurer
Stephanie Barstow
Sue Barrett

Missing: Christy Scheening

Agenda:

Meeting was called to order at 6:03pm in the BoardRoom located at Pine Street Arena.

Treasurer Report – November 2023

Cassie discussed the large expense in November was the Clarkson bills from Fall and Summer School. Cassie attached the September Bill to her report via email. The September Bill was \$6,750.00. Lisa was going to send Cassie, she did not have a copy of the bill for August which was paid in November in the amount of \$8,302.50. The total amount paid to Clarkson for the Fall and Summer School totaled \$15,052.50. The ice charge is \$190.00 per hour.

The Board discussed the need for a Budget for each season. The Board discussed having a Chair per season come up with the budget. Lisa stated that the Chairperson needs to be there and be visible. Lisa will be coming up with a list of duties for the Chairperson.

Cassie discussed the report stating that Stephanie Barstow was paid for the renaming of the 2021 Ice Show expenses in the amount of \$263.92. Cara asked if all of the outstanding expenses have been reimbursed to Stephanie. Lisa stated that the \$40.00 receipt that she had a question about was not paid to Stephanie and informed Cassie to reimburse Stephanie for the remaining \$40.00.

It was brought to the Board's attention that there are remaining receipts that still have not been reimbursed to Stephanie Barstow from the previous ice show. Stephanie is going to submit the receipts to the Board for their review.

Motion to approve the November 2023 Treasurer Report- Carolyn

Seconded by: Bamby

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

Snowflake 2023-

Lisa stated that the ice rental cost for the Snowflake cost \$675.00.

Cara asked if there was a breakdown for the expenses/revenue for the Snowflake. Badra offered to put together the expense/revenue report for the Snowflake. Lisa will send all of the expenses and revenues to Badra.

The Board agreed that the week before Christmas is not the best timing.

The location will be decided at the next Board Meeting in February.

The Board agreed to hold the meeting on February 12 at 6:00pm.

Lisa stated that Karrie has offered to be the Snowflake Chair again. Cara suggested working together on the Competition Announcement and involving the Coaches, so events are left out.

Gracie Gold Clinic & Learn to Skate Competition-

Lisa informed the Board that the Gracie Gold Clinic has been rescheduled for February 18th.

Lisa suggested to hold the Learn to Skate Competition on February 19th. Cara stated that she would not be able to Chair the event since she will be out of town. Lisa is going to look for a different date and will get back to the Board.

Spring School-

Lisa informed the Board that there will not be ice available at Clarkson and Pine Street. Louisville is not sure if they will be staying open. The Roo House will be staying open. The Board asked Lisa to check with Maxcy on their availability.

Ice Show Pictures/Videographer-

The Board agreed to have Lisa reach out to Tri Town Candid and the same Videographer to book them for the Ice Show.

Ice Show Theme- The Board reviewed a few themes. After discussion the Board decided on Childhood Memories. The actual name will be decided later. Carolyn will send out an email to the Coaches letting them know, so they can pick the song for their groups.

Lisa is going to ask Karrie to see if she wants to do the program.

Guest Skater- Lisa asked the Board if they want to invite a guest skater. Cassie doesn't think there should be a guest skater and if one is invited it should be a higher level skater. Carolyn agreed with Cassie.

Website- Lisa is going to discuss the website with Michael before a decision is made on the website.

First motion to adjourn the meeting at 8:20pm by Stephanie

Seconded by Sue

All voted in favor.

Motion carried.

Meeting ended at 8:20pm.

