

Potsdam Figure Skating Board Meeting
August 6, 2023

Attendance:

Lisa Cardinal, President

Cara Adams, Secretary

Badra Rouhi

Bamby Frank-Cooper, Vice President

Christy Scheening

Stephanie Barstow

Absent: Sue Barrett, Carolyn Zanta & Cassie Hayes, Treasurer

Agenda:

Meeting was called to order at 6:04 pm in person located at Pine Street Arena outside at the Park.

Secretary Report –

Motion to approve the July 12, 2023: Badra

Seconded by: Christy

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

Treasurer Report-

No Treasurer's report. Cassie was absent.

Carolyn's Letter of Resignation Letter/Acceptance of Rochelle Bullock-

Carolyn will need to send in a formal letter of resignation before Rochelle can be accepted. Board agreed to continue to keep Carolyn on the email and copy Rochelle in. Badra will text Carolyn to remind her to send in her letter.

Summer Update:

LTS- Need to issue a refund to a skater.

JR/SR- Numbers are good. 1 Guest Skater

Locker Rooms- Doors need to be left opened due to the coed locker rooms.

Test Day-

Lisa asked Jill, Test Chair via email if any judges will need a hotel and if she has any suggestions for a Videographer for the Virtual Test.

Tentative start time is 9:30am. Test forms are due on August 8th.

Music- Cara

Christy can help from 9:30am-10:30am

Steph stated that she should be able to help since Jill has a prior commitment.

Lisa will ask Jill if she will be taking care of food.

Fall Update-

Applications will be out by August 14th. Fall school will be held at Cheel, since Maxcy does not have much available. The program will run for 5 weeks. Lisa will be confirming the times and days with Cheel and a calendar will be sent. Test session will be held on October 8th with Tester Ice only on the 7th.

Cheel Rates- Lisa asked Logan at Cheel when the rate changes and what it will go too but she has not received a

response.

Lisa sent an email to Trey to receive rate and start date information for Pine Street.

Snowflake-

Board agreed on the weekend of December 9th and 10th. Lisa will be checking with Maxcy to see if they have availability on the 9th. Cheel has the day available on December 10th.

Board discussed having a Virtual Test Session in November. Lisa is going to notify the Test Chair, Jill.

Website-

Lisa has not touched base with Michael but plans to discuss it with him soon.

Winter Coaching Update & Winter Start-up Date-

The following Coaches that have stated that they would like to coach for the Winter Season. Christine, Mary, Riley, Karen, Danielle and Lisa. Jess has not responded.

The following are interested in Coaching. Rory, Kelly Bonner and Cat.

Currently does not have a start date for Winter Season. Lisa is waiting to hear from Trey.

Lisa is waiting to hear back from Clarkson, but they are waiting on the schedule from the Hockey Teams.

Logo Choices-

The Board reviewed Logo choices that were sent from Jill and Bamby. Each Board Member selected the three that they liked. Bamby will be sending the choices out to the Board Members that were not in attendance for them to select the top three logos that they like. A decision will be made at the next meeting. Cara discussed having new merchandise available with the new logo and having an option to purchase prior to the holidays.

Ice Show Ideas-

Production Number-

Cara made a motion for Danielle to coach the production number for the ice show with Karen's help. Christy seconded the motion. All voted in favor. Motion carried.

Music- The Board discussed a few music ideas. A list will need to be completed and sent to the coaches. The goal is to have all music selected and costumes to be ordered by December. Also, to start props and decorations early.

The Board needs to decide if they want to put in a Costume fee during Winter sign ups, if so the skaters will keep the costumes at the end of the season.

New Medals-

Board agreed that new medals will need to be ordered. The Board discussed putting the new logo on the medals. Medals will need to be ordered soon to be available for Snowflake.

Next Meeting- September 10th at 6:30pm outside of Pine Street (weather permitting) or inside the Boardroom.

Cara made a motion to adjourn the meeting at 8:01pm

Seconded by: Steph

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

