

Potsdam Figure Skating Board Meeting
April 2, 2023

Attendance:

Lisa Cardinal, President
Cara Adams, Secretary
Carolyn Zanta
Christy Scheening

Bamby Frank-Cooper, Vice President
Cassie Hayes, Treasurer
Sue Barrett
Stephanie Barstow

Absent: Badra Rouhi

Agenda:

Meeting was called to order at 6:00pm in person located at Pine Street Arena in the BoardRoom.

Secretary Report –

Motion to approve the February 26, 2023 minutes by: Bamby
Seconded by: Sue
All in Favor (Aye): All
Any opposed (nay): None
Motion carries

Christy is going to look and send the December minutes to the Board.

Treasurer Report –

December Report

Cassie went over the December Treasurer Report.

The Board asked Cassie to make adjustments to the expenses and revenues to reflect under the Snowflake and Board expenses. These changes will help track the expenses and revenues when budgets are completed. Cassie made the adjustments and re-sent the report to the Board.

Motion to approve the December Treasurer Report with the new totals added up by: Cara

Seconded by: Carolyn
All in Favor (Aye): All
Any opposed (nay): None
Motion carries

January Report-

Cassie went over the January Treasurer Report.

The Board discussed the Amazon Prime Video charge of \$4.99. Amazon could not tell Bamby who made the purchase. Cassie will be disputing the charge through the bank. Cara made a suggestion that the Club should open up their own Amazon Account with the tax exempt linked to the account. This will make it easier to track purchases having one account to make purchases through.

Cara asked what the Lowe's purchase of \$30.20 was for, but no one could recall what the purchase was for.

January's report was tabled until the Amazon Prime Video charge and Lowe's charge is clarified.

February Report

Cassie went over the February Treasurer Report.

Cassie is going to dispute the Amazon Prime Video Charge- \$8.99.

Motion to approve the February Treasurer Report with clarification on the descriptions by: Carolyn

Seconded by: Christy

All in Favor (Aye): All

Any opposed (nay): None

Motion carried

Winter Unpaid Skater Balances-

Motion to approve to write off \$17.00 in LTS registration fees for skaters that never showed up to skate in the Winter season by: Sue

Seconded by: Carolyn

All in Favor (Aye): All

Any opposed (Nay): None

Motion carried

Lisa will reach out to the two people who bounced checks which total \$350.00. One from a test session from another club and one from our Club but has continued to skate.

Lisa will reach out to the Summer Skater that skated half of the Summer season but still owes \$72.00 for the season and registration.

The Board discussed having a consistent process if invoices are past due. Bamby invoices and LTS or JR/SR Chairs are notified if a skater is past due for the Chair to speak with the parent. If there is no payment or payment plan set up then Lisa as the President will get involved.

One JR/SR skater has an outstanding balance of \$382.00, a payment plan has set up

Steph asked about the Collegiate Membership to be paid for the four 2022 graduating seniors. After further discussion.

Motion to approve to pay for the Collegiate Membership for the four graduating seniors in 2022 and give a refund to the family if necessary : Carolyn

Seconded by: Cara

All in Favor (Aye): All

Any opposed (nay): None

Abstained: Steph and Bamby

Motion carried

Graduating Senior Gift Policy-

Board discussed the following for the Graduating Senior Gift will :

Base amount for gift will not exceed \$60.00

Plus Collegiate Membership (\$100 value)

If the Graduating Senior chooses not to skate then the gift will not exceed \$160.00 in value.

The Graduating Senior Gift Policy will be reviewed in 3 years.

Motion to approve the Graduating Senior Gift Policy: Sue

Seconded by: Caroly

All in Favor (Aye): All

Any opposed (nay): None

Motion carried

Banquet:

The Board discussed the following for the upcoming Spring Banquet.

Run the Door- Sue & Christy

Food- Bamby

Dessert- Cara (Sundae) and Bamby (cake)

Serve the food- Bamby & Family

Video- Carolyn

Ballots- Sue (Lisa will send the old ballot to Sue)

Cara, Bamby and Christie expressed their interest to be on the ballot.

Explaining the Ballot Process- Cassie

Banquet Order of Events:

Play the Ice Show DVD

Welcome

Eat & Pass out Ballots

Explain the Ballot Process

Dessert

JR/SR Awards (\$5 Dunkin Card)

JV Pin (1)

Gold Medals (3)

Graduating Senior (1)

LTS Awards

Recognize Aides (2 Movie Tickets & Free Ice Cream)

Recognize Coaches (Cassie will get the gifts \$50.00 value)

Bylaws- Tabled for a different meeting

Ice Show Theme for Next Year-

Motion to approve "GAME ON" as the Ice Show Theme for 2024: Sue

Seconded by: Bamby

All in Favor (Aye): All

Any opposed (Nay): None

Motion carried

Logo Criteria-

The Board discussed the revamp of the new log to be inclusive. Lisa will discuss the Logo contest at Banquet.

Virtual Testing- Tabled to a future meeting to be discussed with Bylaws.

Stephanie Barstow was paid for past receipts from 2021 in the amount of \$537.99.

Sue made a motion to adjourn the meeting at 9:39pm

Seconded by: Carolyn

All in Favor (Aye): All

Any opposed (nay): None

Motion carries

